



## **Application for a Waiver of Bye Law 13**

**Membership  
Number:**

## Application for a waiver of Bye Law 13

The CPA Registration Committee may at its discretion waive or alter the requirements of Bye Law 13 with or without extra conditions if the committee considers that compliance with the relevant requirements are too burdensome compared to any benefit which might give rise to clients or the public and such alteration of the bye laws will not result in any undue risk to clients or the public.

### SECTION 1: PERSONAL INFORMATION

**Full Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Membership No:** \_\_\_\_\_ **Date of  
Membership:** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ **Telephone No:** \_\_\_\_\_

**Contact Postal  
Address:** \_\_\_\_\_  
\_\_\_\_\_

**Contact Email  
Address:** \_\_\_\_\_

**Firm Name:** \_\_\_\_\_  
\_\_\_\_\_

**Firm Address:** \_\_\_\_\_  
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### SECTION 2: DETAILS OF WAIVER

Please set out below details of the requirements of Bye Law 13 that you are seeking a waiver of:

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**Reasons for waiver:**

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**Please set out details as to why compliance with the relevant requirements is too burdensome compared to any benefit which might give rise to clients or the public;**

**Please use additional sheets where necessary.**

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**SECTION 3: FORMAL APPLICATION\***  
**To the Registration Committee of the Institute of Certified Public Accountants in Ireland.**

I hereby apply for a waiver of Bye Law 13 in accordance with Bye Law 13.7.3.

I warrant that I have truthfully and fully answered the questions in this application.

I hereby authorise the Institute of Certified Public Accountants in Ireland to take up such references and make such enquiries as are necessary to consider this application.

**Signature:**

**Date:**

**Name (BLOCK CAPITALS):**

\*Please note that the Registration Committee's decision to grant or refuse to grant a waiver with or without conditions shall be final and is not open to appeal. Waivers shall only be granted in exceptional cases and shall be decided on a case by case basis. Requirements provided for by law cannot be waived or altered.